

<p><u>Job Title: Chief Officer (Resources & Strategy)</u></p>	<p><u>Date:30.11.17</u></p>	<p><u>Ref:</u></p>
<p><u>Job Purpose</u></p>		
<p>The post holder will lead and oversee a major area of Children & Families Directorate, ensuring delivery meets the required performance standards and the statutory duties of the authority. Working as part of the senior leadership team, you will live and model values and behaviours to help achieve our ambition to become the best city council in the country and our aspiration, shared across our partners, to become the first truly child friendly city. While bringing together Support services from across Children & Families to ensure consistently high levels of performance and service delivery.</p> <p>The role includes strategic management of children and families financial and support services which will include PFI (Private funding Initiative), DSG (Dedicated Schools Grant), coordination of the Traded Offer to Schools and support the leadership of cross-cutting projects and priorities as agreed with the Director. The post holder will be responsible for, supporting service improvement including effective and flexible deployment of staff to ensure improvement priorities are achieved.</p> <p>The post holder will drive best financial practice, innovative solutions and new ways of service delivery, working in accordance with budgetary provisions and with the ambitions of the Council as set out in the City plan for Leeds.</p>		
<p><u>Key Requirements</u></p>		
<ul style="list-style-type: none"> • Appropriate professional qualification of equivalent substantial knowledge gained through significant managerial experience across the service area. • Knowledge and understanding of the planning, delivery and technical requirements for the group of services being managed • Ability to provide effective leadership in the Directorate and implementation of innovative solutions to complex financial problems. • Ability to support the Director by leading a major area of the Service in delivering high quality, efficient services that meet the objectives and strategic priorities of the Council and government and legislative standards • Responsibility and accountability for developing appropriate, proportionate and effective financial solutions to be implemented across Children & Families. 		
<p><u>LCC Values</u></p>		
<p>Working as a Team for Leeds</p>	<ul style="list-style-type: none"> • Provide leadership and team working skills including the ability to work with and through others; Implements 	

	<p>corporate decisions with energy and vigour</p>
Being Open, Honest & Trusted	<ul style="list-style-type: none"> • Ensures citizens and council members are provided with all relevant information to make decisions; learns from mistakes and seeks to promote continuous improvement and best practice. • Anticipate, plan and communicate strategic and service change and their impact on teams and partners/stakeholders. • Develop trust with an engaging, collaborative and inclusive way of working. You communicate effectively, using straight forward language and adapt your style to enable a high level of engagement.
Working with Communities	<ul style="list-style-type: none"> • Works effectively with a variety of partner organisations to deliver services; communicates and involves stakeholders and the wider community in new developments to encourage ownership and commitment.
Treating People Fairly	<ul style="list-style-type: none"> • Recognises that everyone has an equally important part to play within the Council and valuing the diverse and vibrant nature of the city and all its citizens. • Provide visible and supportive leadership, which empowers, enables and develops staff to achieve their potential and drives a high performing culture.
Spending Money Wisely	<ul style="list-style-type: none"> • Set high expectations of achievement across a range of strategic outcomes; actively seeks opportunities to improve delivery of services through partnership and feedback from service users.
<u>Working Context</u>	
<ul style="list-style-type: none"> • The role is primarily office based but post holders are expected to work flexibly both at home and at various locations across the City and region. Hours are worked mainly Monday-Friday, in accordance with the needs of the service; however the post holder will be expected to work outside normal working hours, including attendance at evening/weekend meetings or events as required. 	
<p>The role profile and specification are an outline only and may vary from time to time without changing the character of the job or level of responsibility.</p>	

